



**MINUTES FOR A MEETING OF COUNCIL  
CARSLAW SEMINAR ROOM 374  
6:00PM ON 18<sup>TH</sup> JUNE 2013  
EX CAMERA**

**Chair:** Joanne Gad  
**Minutes:** Mike de Waal

**Attendance:** Joanne Gad, Guien Miao, Georgiana Toma, Mike de Waal, Thomas Munro, Douglas King, Kylee Hartman-Warren, Timothy Scriven, Siva Purushothuman, Alice Brandli, Peregrin Chiara, Bishara Marzook

**Guest:** Adrian Cardinali (SAAO Coordinator)

★ **1 Acknowledgement of Country and Welcome**

The President opened the meeting at 6:13pm with an Acknowledgement of Country.

★ **2 Governance**

**2.1 Apologies**

Pip Muratore  
Tuba Omer  
Audrey Irish  
Tanveer Sohal  
David Follent  
Sam Usama  
Nicole Doughty  
Cynthia Shen

**2.2 Proxies**

Pip Muratore to Thomas Munro (2<sup>nd</sup> pref: Timothy Scriven, 3<sup>rd</sup> pref: Joanne Gad)  
Tuba Omer to Mike de Waal  
Audrey Irish to Kylee Hartman-Warren (2<sup>nd</sup> pref: Joanne Gad, 3<sup>rd</sup> pref: Tuba Omer)  
Tanveer Sohal to Joanne Gad (2<sup>nd</sup> pref: Kylee Hartman-Warren, 3<sup>rd</sup> pref: Timothy Scriven)

**2.3 Leave of Absence**

A leave of absence has been requested by Tanveer Sohal for the period 21 June – 24 July 2013.

**Motion [JUN13-01]:** That we accept Tanveer Sohal's leave of absence, and the recommendation that Guien Miao will carry out Tanveer's duties in her absence.

**Moved:** Joanne Gad    **Seconded:** Timothy Scriven    **Carried** (1 abstention)

*Attached documentation:* Leave of Absence.

## 2.4 Starring of Items

The Council is invited to identify any items not currently scheduled for discussion.

Items 3.1.2 and 3.1.3 were starred. Item 10 was withdrawn by the President.

**Motion [JUN13-02]:** That Council accepts all un-starred items.

**Moved:** Timothy Scriven    **Seconded:** Guien Miao    **Consensus.**

## 3 Minutes and Reports of Meetings

### 3.1 Minutes of the previous month's meetings

3.1.1 Council Meeting, 20<sup>th</sup> May 2013

3.1.2 Management Committee, 3<sup>rd</sup> June 2013

It was noted that Management Committee was held on the 4<sup>th</sup> June, not the 3<sup>rd</sup>. Peregrin and Tanveer had also sent apologies for this meeting.

3.1.3 Publications Committee Meeting

It was noted that the Publications Committee meeting minutes had not been prepared using the SUPRA Style Guide. Having everything in the style guide would be a good way of ensuring professionalism and consistency.

**Motion [JUN13-03]:** That we accept 3.1.2 and 3.1.3 with noted amendments.

**Moved:** Joanne Gad    **Seconded:** Siva Purushothuman    **Consensus.**

3.1.4 Finance Committee Meeting

*Attached documentation:* Minutes of the abovementioned meetings.

### ★ 3.2 Business Arising From Minutes

There was no further business arising from the minutes.

## 4 Officer Reports

### ★ 4.1 President

Joanne Gad

The President noted that her report was tabled late.

The President reported that there had been not enough responses to pass the Motion by Circulation pertaining to back-pay.

She reported that she put a recommendation in her report about getting a strong postgraduate presence on Faculty Board and Academic Board. She wants to run a Postgraduate Education Network (PEN) meeting soon.

Additionally, with a changeover of council, we need to establish who will sit on which committees.

**Motion [JUN13-04]:** That SUPRA Council accept the President's report.

**Moved:** Mike de Waal    **Seconded:** Kylee Hartman-Warren    **Carried (1 abstention)**

## ★                    **4.2 Vice President (Community)**

Timothy Scriven

The Vice President (Community) noted that his reports were tabled late. He spoke to it, and reminded everyone to get involved in the campaigns he is running. He mentioned the NTEU Casuals Network. They held a 'mark-in' outside the Vice-Chancellor's office.

**Motion [JUN13-05]:** That SUPRA Council accepts the reports of the Vice President (Community) and Disabilities Officer.

**Moved:** Alice Brandli    **Seconded:** Georgiana Toma    **Consensus.**

## **4.3 Vice President (Policy)**

Kylee Hartman-Warren

## **4.4 Vice President (Publications)**

Tanveer Sohal

## **4.5 Treasurer**

Georgiana Toma and Guien Miao

## **4.6 Secretary**

Mike de Waal

## **4.7 Education Officer**

Nicole Doughty

*No hours claimed.*

## **4.8 Equity Officers**

### 4.8.1 International Officer

Tuba Omer

### ★                    4.8.2 Disabilities Officer

Timothy Scriven

*See item 4.2.*

### 4.8.3 Queer Officer

Tom Munro

### 4.8.4 Women's Officer

Kareena Denley

*No hours claimed.*

### 4.8.5 Aboriginal and Torres Strait Islander Officer

David Follent (acting)  
*No hours claimed.*

4.8.6 Equity Convenor  
Tom Munro  
*No hours claimed.*

**Recommendation:** That Council accepts the tabled reports of Officers.

*Attached documentation:* Reports of Officers.

## ★ 4.9 Business Arising From Reports

The Vice President (Policy) said that at last Council meeting we spoke about a reporting template. Policy Committee preferred the method used in the President's and her report for this month.

The President added that we would also like a reporting template to help incoming council deal with their reports. She walked the Council through the template.

The Vice President (Community) asked why we are dividing portfolio work with cross-campus work. The Vice President (Policy) responded that cross-campus might include going to a conference or helping with a rally or online campaign.

**Motion [JUN13-06]:** That Council endorses the proposed reporting template for use in the next Council year, with the addition of a section titled 'Other Engagement'.

**Moved:** Timothy Scriven    **Seconded:** Georgiana Toma    **Consensus.**

## ★ 5 Verbal Report from a Member of Staff

SAAO Coordinator Adrian Cardinali addressed the Council Meeting.

He reported that SAAOs have been continuing data entry and maintaining outreach to Lidcombe. He mentioned the formation of the Annual Progress Review working party, which Georgi and he are on, and also the PGARC campaign.

He reported that much of the work for Thesis Guide has been done. We'll probably hit the target for getting Thesis Guide published for Semester 2.

He is leaving for 12 months, with his last day being the 26<sup>th</sup> of July, 2013. Margaret Kirkby will take over his role on the 28<sup>th</sup>.

In relation to administration, most problems with our building have been sorted out. We would like to acquire more space within the demountable village area. There is additional meeting room space across the way from SUPRA which is not currently being used.

The SAAOs have been enormously busy with case work. We are hitting that time of year. They are seeing a lot of special consideration cases, as well as three termination cases.

He asked for any questions.

He responded to a number of questions about termination cases and completion rates in postgraduate degrees.

It was asked whether CAPA had any numerical figures on completion rates. The President said she would investigate this.

**Motion [JUN13-07]:** That SUPRA Council accepts the report of Adrian Cardinali.

**Moved:** Joanne Gad    **Seconded:** Kylee Hartman-Warren    **Consensus.**

## ★ 6 Strategic Plan

The President reported that the University intend to set KPIs for us, which will probably influence our funding levels. They have employed a contractor to devise KPIs based on their impression of what they think we will deliver. There is some concern about whether the contractor has experience with community organisations.

It could cost \$3000 for a professional to come in and help us make our own KPIs for our own use. The President said that she considers this a worthwhile investment, particularly if it helps us protect our funding in the future.

The Vice President (Community) added that accepting a strategic plan is not just a financial decision, but also a political decision.

It was suggested that SUPRA holds a planning day for ourselves before meeting with someone.

Adrian Cardinali noted that the \$3000 quote came from the Centre for Community & Welfare Training.

The Vice President (Community) said he likes the idea of having a go at doing it ourselves. This is a self-governing organization. Having someone else structure our priorities could be a big loss of autonomy.

The President responded that this would be a facilitation process. We wouldn't be taking 'recommendations'; it would be very consultative.

It was said that by consulting with the community we may increase engagement with the Association.

**Motion [JUN13-08]:** That Council endorses that SUPRA Council holds a Planning Meeting to involve Council and staff in determining the long-term strategic planning of the Association.

**Moved:** Alice Brandli    **Seconded:** Siva Purushothuman    **Carried** (1 abstention).

## ★ 7 Workplace Health and Safety

The Secretary noted that the security door to the Council side of the office requires slamming and often does not close properly.

Staff have said to talk to them to notify them if we're there after hours or on weekends.

## ★ 8 Workplace Consultative Committee

The President said we need a nominee from Council to attend the WCC meeting. It's an advisory committee where staff chat with Council about any issues they may have. Georgiana Toma nominated.

**Motion [JUN13-09]:** That Council nominates Georgiana Toma to join the Workplace Consultative Committee.

**Moved:** Joanne Gad    **Seconded:** Timothy Scriven    **Consensus.**

## ★ 9 Budget 2013

The Co-Treasurers explained the 2013 budget. They displayed it on the projector and took questions on the budget, line item by line item.

They noted that the new budget reflects the changes passed at the Annual General Meeting.

The International Officer portfolio budget was queried. The Vice President (Community) said that these line items are fairly flexible. If the International Officer wants to spend more than her allotted \$500 she can take it to Council.

**Motion [JUN13-10]:** That SUPRA Council accepts the proposed 2013 budget.

**Moved:** Mike de Waal    **Seconded:** Timothy Scriven    **Carried** (1 abstention).

*The meeting moved procedurally to item 13.*

## ★ 10 Financial Regulations

The item was withdrawn.

## ★ 11 CISA Conference Delegates

There's an upcoming conference in Sydney in the second week of July. CISA has given us five complimentary passes.

Nominations for these passes were received from Tuba Omer, Ensiyeh Ghanizadeh Kazerarni, Annie Wu, Georgiana Toma, and Joanne Gad.

**Motion [JUN13-12]:** That SUPRA Council endorse Tuba Omer, Ensiyeh Ghanizadeh Kazerarni, Annie Wu, Georgiana Toma, and Joanne Gad to attend the CISA conference as sponsored delegates from SUPRA.

**Moved:** Mike de Waal    **Seconded:** Thomas Munro    **Consensus.**

## ★ 12 Semester 2 Inductions and Re-O Day

The President notified everyone of the inductions planning meeting on Thursday at 11am. We need help with packing induction packs. We also need people to attend inductions. It's always good to have two people.

Douglas King, Kylee Hartman-Warren, Georgiana Toma, Alice Brandli, and Timothy Scriven registered their interest in helping with inductions.

The President reported that Re-O Day is taking place in week one of Semester 2. The Council agreed to investigate options for holding a stall at Re-O Day or nearby.

*The meeting moved procedurally to item 14.*

## ★ 13 Postgraduate Survival Guide

The President said that there have been multiple recommendations from Workplace Consultative Committee, Finance Committee, and Management Committee that we have a second print run.

**Motion [JUN13-11]:** That we approve up to \$5,000 for a second print run of the PGSM, and direct the acting Director of Student Publications to locate quotes from at least three sources and consult with relevant parties, including the Administration Coordinator, about the quantity required.

**Moved:** Mike de Waal    **Seconded:** Guien Miao    **Consensus.**

*The meeting moved procedurally to item 11.*

## ★ 14 Position Paper from Multicultural Centre for Women's Health

The President reported that SAAO Francine Seeto gave good feedback that they have thanked us for. SUPRA Council endorsed the draft paper and it would be great for us to endorse the final paper.

They also would like to put our logo on the document if we endorse it.

**Motion [JUN13-13]:** That SUPRA Council endorses the final paper.

**Moved:** Kylee Hartman-Warren    **Seconded:** Georgiana Toma    **Consensus.**

## ★ 15 Wine & Cheese Night

Alice Brandli, Peregrin Chiara, Timothy Scriven, and Douglas King volunteered to help at the next Wine & Cheese Night.

**Motion [JUN13-14]:** That we hold Wine & Cheese Nights for the first Thursday of each month for August, September and October, and allocate a budget of up to \$300 for each.

**Moved:** Timothy Scriven    **Seconded:** Alice Brandli    **Consensus.**

## ★ 16 Electoral Regulations Update

The Vice President (Policy) began to address the cited changes, however due to technical difficulties could not continue. It was agreed that the item be deferred to the next meeting.

## ★ 17 Probation Review

**Procedural:** That the meeting be moved *in camera*.

**Moved:** Joanne Gad    **Consensus.**

## ★ 18 Other Business

*Alice Brandli left the room at 7:58pm.*

The meeting moved *ex camera*.

Thanking 2012-13 Council

**Motion [JUN13-17]:** That SUPRA Council thank all office-bearers and councillors who have served on the 2012-13 Council and will not be returning. We wish them all the best for the future.

**Moved:** Siva Purushothuman    **Seconded:** Kylee Hartman-Warren    **Consensus.**

Uprisings in Brazil and Turkey

The Vice President (Community) spoke of recent uprisings in Brazil and Turkey. He was thinking about how very recently a group of activists in Denmark spraypainted the Australian embassy calling for University of Sydney management to give in on the strike. It was a great example of international solidarity.

A number of students at this university come from Turkey or Brazil.

**Motion [JUN13-18]:** That the Sydney University Postgraduate Representative Association extends its solidarity to the Turkish and Brazilian people in their struggles and the repressive attacks that their governments have used against them. We note with concern the plight of postgraduate students from those countries at our university, and the uncertainties which they face.

**Moved:** Timothy Scriven     **Seconded:** Georgiana Toma     **Consensus.**

The President asked for any other business. There was none.

The President closed the meeting at 8:19pm.