



**MINUTES FOR A MEETING OF COUNCIL
EDUCATION SEMINAR ROOM 323
6:00 PM ON 16TH JULY, 2014**

Chair: Timothy Scriven

Minutes: Kylee Hartman-Warren

Attendance: Gareth Charles, Kaitlin Tagg, Douglas King, Zachary Thomson, Celeste Ellis, Kane Hardy, Vanessa Wells (*via Skype*), Joseph Callingham (*entered at 6:40 p.m.*)

Guests: Margaret Kirkby (Acting SAAO Coordinator)

1. Acknowledgement of Country and Welcome

The President opened the meeting with an Acknowledgement of Country at 6:22 p.m.

★ **2. Governance**

2.1. Apologies

Guien Miao
Michael De Waal
Bhuwan Ghimire
Nayeem Faisal Shaikh
Joanne Gad
Grace Sharkey
Ella Factor
Ensiyeh Ghanizade Kazerouni
Brigitte McFadden
Helen Chen
Jessica Bloom
Maral Hosseinpour
Brendan McMonigal

2.2. Proxies

Guien Miao to Maral Hosseinpour (2ndpref: Kieran Latty; 3rdpref: Timothy Scriven)
Michael De Waal to Brigitte McFadden (2ndpref: Timothy Scriven)
Bhuwan Ghimire to Joe Callingham
Nayeem Faisal Shaikh to Guien Miao (2ndpref: Joanne Gad)
Joanne Gad to Kieran Latty (2ndpref: Gareth Charles; 3rdpref: Brigitte McFadden)
Grace Sharkey to Brigitte McFadden
Ensiyeh Ghanizade Kazerouni to Guien Miao (2ndpref: Joanne Gad)
Brigitte McFadden to Kieran Latty (2ndpref: Joanne Gad; 3rdpref: Gareth Charles)
Maral Hosseinpour to Timothy Scriven
Jessica Bloom to Joe Callingham
Brendan McMonigal to Joe Callingham

Alex Dore to Joe Callingham
Joe Callingham to Kaitlin Tagg (until his arrival)

2.3. Starring of Items

The Council was invited to identify any items not currently scheduled for discussion.

Motion [AUG14-01]: *That SUPRA Council accepts all un-starred items.*

Moved: Timothy Scriven **Seconded:** Kane Hardy

Carried (Consensus).

3. Minutes and Reports of Meetings

3.1. Minutes of the previous month's meetings

3.1.1. COUNCIL MEETING, 10TH JUNE 2014

3.1.2. MANAGEMENT COMMITTEE, 17TH JUNE 2014

3.1.3. MANAGEMENT COMMITTEE, 24TH JUNE 2014

3.1.4. MANAGEMENT COMMITTEE, 3RD JULY 2014

★ 3.2. Business Arising from Minutes

No business arising from minutes was noted.

4. Officer Reports

★ 4.1. President

Timothy Scriven

The President spoke to his written report, and stated that he is willing to provide support to Council and will be speaking to his statement of intent, which he had circulated. A councillor inquired about his written report, and the President reported that he had circulated one via e-mail earlier in the week, and that he had also provided printed copies at Council for readers to view.

Motion [AUG14-02]: *That SUPRA Council accepts the report of the President.*

Moved: Douglas King **Seconded:** Vanessa Wells

Carried (Consensus).

★ 4.2. Vice-President

Kylee Hartman-Warren

The Vice-President commended the work of Francine Seeto, Margaret Kirkby and the President for their hard work on the Academic Standards submission.

Motion [AUG14-03]: *That SUPRA Council accepts the report of the Vice-President.*

Moved: Zachary Thomson **Seconded:** Douglas King

Carried (1 abstention - Kylee Hartman-Warren).

4.3. Education Officer

Brigitte McFadden

4.4. Treasurer

Douglas King

4.5. Secretary & Director of Student Publications

Joanne Gad

4.6. Equity Officers

4.6.1. ABORIGINAL AND TORRES STRAIT ISLANDER OFFICER

Michael Butler

No hours claimed

4.6.2. DISABILITIES OFFICER

Nayeem Faisal Shaikh

4.6.3. INTERNATIONAL OFFICER

Maral Hosseinpour

No hours claimed

4.6.4. QUEER OFFICER

Grace Sharkey

No hours claimed

4.6.5. WOMEN'S OFFICER

Ensiyeh Ghanizade Kazerouni

4.6.6. RURAL AND REGIONAL OFFICER

Position currently vacant

Attached documentation: Reports of Officers.

★ 4.7. Business Arising from Reports

No further business was raised.

★ 5. Verbal Report from a Member of Staff

Margaret Kirkby noted the amount of work the SUPRA office receives this time of year with the end of course and only a month to take on cases before another round of inductions start. She also noted that there are many things going on in the office with the transition of Council, and voiced her concerns for new councillors and for current councillors in terms of workflow and balance. There is also a lot of work happening in the office with regard to the time of year – students are dealing with end of the semester cases and SAAO's are helping them. Cases include Academic appeals and academic honesty, and special consideration applications being refused. Margaret further noted that these are situations where you spend a lot of time with the students.

SAAO's are also putting hands up for inductions and orientations. Margaret encouraged councillors to sign up for inductions and orientation as students love talking to students.

Committee work is still going on. Academic Board, Academic Standards and Policy, the SEG meetings, etc. She reported that the entire SAAO team briefs students before they head to committee meetings and thus, the SAAO team must be familiar with the meeting documents before the meetings. The volume of the papers is quite a bit.

Margaret also gave a report on SUPRA's most recent submission to the Federal Government on Higher Education Standards. She stated that she suspects that SUPRA is one of the few postgraduate associations that has made contributions to these federal, state and local government enquiries as they have come up. She also noted that internally there are a number of committees: a workplace consultative committee, operations, health and safety. She encouraged Council to stay on top of these submissions and keep informed of changes made by the Federal Government. She closed noting the excellent work of Francine Seeto, and of the President, for putting in long hours for the most recent submission.

The President also commended the work of Margaret and Francine on the submission in question.

Motion [AUG14-04]: *That SUPRA Council accepts the Staff Report.*

Moved: Timothy Scriven **Seconded:** Kylee Hartman-Warren

Carried (Consensus).

★ 6. Workplace Health and Safety

6.1. Election of a Health & Safety Representative

A Health and Safety Representative (HSR) is to be elected for the Council workgroup. Council may further choose to elect a Deputy-HSR.

Council decided to defer this item to the next meeting due to the lack of nominations and the night's turnout.

7. Vacancy on Council

No nominations were received.

★ 8. Fifth SAAO Position [In Camera]

The meeting moved in camera. Margaret Kirkby left the room.

★ 9. SUPRA 2014 SSAF Funding Agreement [In Camera]

Motion [AUG14-06]: *That SUPRA Council allow Margaret Kirkby into the room for in camera item 9.*

Moved: Timothy Scriven **Seconded:** Douglas King

Carried (3 abstentions).

Margaret Kirkby entered the room.

The meeting moved ex camera.

★ 10. Committee Representatives

10.1. Appointments to Workplace Consultative Committee

Two Councillors are to be appointed as members of the Workplace Consultative Committee.

When no one stepped up, Kylee mentioned that she was happy to be on it again. Tim will be on it and Doug will attend the next meeting if necessary.

Motion [AUG14-08]: *That SUPRA Council appoint Kylee Hartman-Warren and Douglas King to the Workplace Consultative Committee.*

Moved: Timothy Scriven **Seconded:** Kaitlin Tagg

Carried (Consensus).

10.2. Appointments to the Health and Safety Committee

The Committee oversees health and safety and you have to do a training course for it.

We are looking for two representatives. Douglas King was very eager to join this committee however no one else nominated. It was agreed that Douglas King attend the next Health and Safety Committee and Council do another call for other volunteers at the next meeting.

10.3. Appointments to the Enterprise Bargaining Agreement team

This item was deferred.

10.4. University Committee Representatives

The President introduced this for noting, and suggested that Councillors could sign up for committee work and if interested, they should approach him. The decision on who would do what did not have to be made at this meeting, but will be sorted by the close of next meeting.

★ **11. Electoral Regulations**

University has requested that SUPRA make a change to the electoral regulations to reflect our stipend amounts. The Vice-President said that she will call a Policy Committee meeting before the next Council to address this policy amendment.

★ **12. Website Consultative Group**

Interested councillors are invited to join a Website Consultative Group by contacting the Director of Student Publications. The President further added that this was a recommendation which came from the Admin Team.

★ **13. Common Action Affiliation**

Attached documentation: i. Joining pack
ii. Information about Common Action.

The President tabled a document from Common Action, which is an activist group requesting SUPRA's membership. He said that he did not think this was something necessary for a student body to sign up to even though this group is attempting to bust the budget.

Motion [AUG14-09]: *That SUPRA Council refrain from joining Common Action.*

Moved: Joseph Callingham **Seconded:** Kylee Hartman-Warren

Carried (2 abstentions).

★ **14. Request for Support**

Attached documentation: Request for support from Shamikh Badra.

The request is for reimbursement of \$99 to cover entry to the recent SOS Conference 2014.

Funding wise SUPRA has the funds but given a recent influx of requests for conference support, it certainly seems that SUPRA should review and develop a concrete policy on how SUPRA supports students for conferences and if granted, how SUPRA might benefit or maintain a network with the groups that are having these events. Council seemed to support the idea to invite Shamikh to the next meeting of Council.

This item was deferred to the next meeting of Council for the purpose of inviting Shamikh.

★ **15. President's Goal Statement**

Attached documentation: Statement from the President.

The President made some general comments about this document, and said that his door is always open and people can go to him.

This item was largely for noting and the President encouraged council to review it and ask him questions if there were any.

★ 16. Planning Day

The Council is invited to consider a planning day.

Staff asked that SUPRA hold a strategic planning day. The President suggested that SUPRA should consider the long term aspirations for 2014-2015 and there would be work to establish a planning day.

Kane Hardy left the room at 7:52 p.m.

★ 17. Leave Requests by Staff [In Camera]

This item was withdrawn.

★ 18. Call for a Convocation

Attached documentation: Letter - 'A formal requisition for a meeting of convocation'.

Council reviewed the legality of a convocation and the wording of the document.

One councillor endorsed the call to support the convocation and due to the time, there was little discussion on this item, except that the call itself seemed poorly worded.

There was debate on whether this convocation was necessary however a few councillors also spoke of supporting it.

Motion [AUG14-10]: *That SUPRA Council support the convocation as an opportunity to discuss decisions being made with regard to higher education funding in the federal government.*

Moved: Kieran Latty **Seconded:** Kaitlin Tagg

Carried (Consensus).

Motion [AUG14-11]: *That SUPRA Council endorse the spirit of the motion outlined in the petition requisition a convocation.*

Moved: Kieran Latty **Seconded:** Douglas King

Carried (7 for, 3 against, 2 abstentions).

Motion [AUG14-12]: *That SUPRA call on all eligible subscribers to sign the petition calling for a convocation.*

Moved: Kieran Latty **Seconded:** Douglas King

Carried (8 for, 3 against, 1 abstention).

19. Other Business

The Vice-President made a general call-out for volunteers for re-O-Day events and inductions.

The President closed the meeting at 8:10pm.