



Sydney University Postgraduate Representative Association

Minutes of a meeting of the Sydney University Postgraduate Representative Association Council to be held in **ABS Learning Studio 3120** on the **21ST of August 2018** at **6:00PM**

Chair:	Weihong Liang
Minutes:	Fangyuan Wang Azhar Saeed
Attendance:	Nicholas Avery (N.A.), Patrick Cook (P.C.), YiFang Du (Y.D.), Jinghan Feng (J.F.), Geena George (G.G.), Zilan Huang (Z.H.), Junke Li (J.L.), Weihong Liang (W.L.), Minran Liu (M.L.), Oliver Moore (O.M.), Azhar Saeed (A.S.), Fangyuan Wang (F.W.), Shuai Wang (S.W.), Llewellyn Williams-Brooks (L.W.), Kim Yoo (K.Y.), Sara Evison-Rose (S.E-R.), Carolyn Zhou (C.Z.)
Staff:	None
Guests:	None

1. **Acknowledgement of Country and Welcome**

We acknowledge the Gadigal people of the Eora Nation as the traditional custodians of the land. We acknowledge that the land upon which we meet is stolen land, and that sovereignty was never ceded. We pay our respects to Elders past and present, and extend those respects to all First Nations persons here. This always was, and always will be, Aboriginal land.

2. **Governance & Declaration of COI**

4.1 Apologies

Yiqi Wu
Menglin Li
Matilda Grace
Yunlin Ye
Divya Mansingka
Zirui Liu
James Leeder
Zijun Gu
Marguerite Biasatti
Weiyi Hu
Desiree Battre

Domi Johnson
Rong Cheng
Juhao Lu
Karishma Rajan Menon

4.2 Proxies

Yiqi Wu proxies to Fangyuan Wang
Menglin Li proxies to Junke Li
Matilda Grace proxies to Nic Avery
Yunlin Ye proxies to Shuai Wang
Divya Mansingka proxies to Azhar Saeed
Zirui Liu proxies to Fangyuan Wang
James Leeder proxies to Nic Avery
Zijun Gu proxies to Junke Li
Marguerite Biasatti proxies to Sara Evison-Rose
Weiyi Hu proxies to Geena George
Desiree Batre proxies to Azhar Saeed
Domi Johnson proxies to Sara Evison-Rose
Rong Cheng proxies to Minran Liu
Juhao Lu proxies to Fangyuan Wang
Karishma Rajan Menon proxies to Azhar Saeed

4.3 Starring of Items

Council is invited to star any agenda items they would like discussed.
Recommendation: That the Council approves all unstarred items.

[180821-1]: Council to approve all unstarred items
Moved: Weihong **Seconded:** Azhar
Motion carried.

4.4 Resignations (if relevant)

3. Minutes and Reports of Meetings

3.1 Minutes of the previous month's meeting

3.1.1 Meeting of Council, 23rd July 2018

3.1.2 Meeting of Management Committee, 6th August 2018

The approval of Management Committee Meeting on 6th August is pushed to next council meeting.

3.2 Business arising from the minutes

Queer Officer Carolyn Zhou (C.Z.) will hold sparkling night on this coming thursday. There are about 70 registrations with 50 expected. They prepare small gift bag, facebook group website and instagram page for the night. They need about 2-3 people to help out for registration on the night. Event will go from 6pm to 8pm. There was an approval of \$500. No motion required.

4. Officer Reports

4.1 Executive Reports

4.1.1 PRESIDENT

Weihong Liang

4.1.2 VICE PRESIDENT

Junki Li

Jinghan Feng

4.1.3 EDUCATION OFFICER

Minran Liu

Domi Dana Johnson

4.1.4 TREASURER

Shuai Wang

4.1.5 SECRETARY

Azhar Saeed

Fangyuan Wang

4.1.6 DIRECTOR OF STUDENT PUBLICATIONS

Yiqi Wu

4.2 Equity Reports

4.2.1 ABORIGINAL AND TORRES STRAIT ISLANDER OFFICER ★

Cathy Eatock *[no report received]*

C.E. is not present in the meeting

4.2.2 DISABILITIES OFFICER

Marguerite Biassatti

4.2.3 INTERNATIONAL OFFICER

Divya Mansingka *[no report received]*

4.2.4 QUEER OFFICER

Carolyn Zhou

4.2.5 WOMEN'S OFFICER

Sara Evison-Rose

4.2.6 SATELLITE CAMPUS OFFICER

Karishma Rajan Menon

4.3 Motion from reports

4.3.1 Establish a postgraduate student representative network for business school

Junke Li (J.L.) states that having a postgraduate student representative network can effectively collect student feedback therefore help to improve the students learning experience. He already held a trial meeting with some student volunteers and found some problems for example the exam reviews has no feedback or even marking standards, teaching survey quality has little influence on tutors, and absence of individual advisor in the student centre. Hence there is a need to establish a postgraduate student representative network, and raise up the issues into University Education committee.

[180821-2]: Council approves the establishment of postgraduate student representative network for business school

Moved: Junke Li **Seconded:** Weihong Liang

Motion carried.

4.3.2 President to present recommendations made by business school to University Education committee.

J.L. says that after the establishment postgraduate student representative network for business school students, students will provide recommendations to solve the issues being faced by them in the school. The president will present this in the education committee meeting to the members.

ACTION: President will present the recommendations made by students in the Education Committee meeting.

5. Staff Report

5.1 Yiqi Wu (Y.W.) will utilise the public platform to make the following calls:

5.1.1 Call any HDR students interested in SUPRA supervisor of the year 2018 working group, especially M.Phil or M.Research

5.1.2 Help to promote the Morning Tea for student parents and kids on the front lawn of main campus on Friday, August 31.

ACTION: Y.W. to complete the above mentioned task

5.2 Junke Li (J.L.) will work with the council to review and ratify drafts of internal policies that impact staff: Flexible Working Hours Policy (Work from home) & Staff Code of Conduct; and to progress the SUPRA Social Media Policy.

ACTION: J.L to work on the above mentioned task

5.3 SUPRA website has been in the process of maintenance for two years in now. There has been no demonstration of work.

ACTION: Y.W. to chase up on website construction progress

5.4 O.M. wants to thank the staff for their hard work they have been doing for SUPRA.

[180821-3]: Thank staff for their hard work

Moved: Oliver **Seconded:** James

Motion carried.

6. CAPA Discount

Fangyuan Wang (F.W.) mentions despite we support and appreciate being involved in CAPA, SUPRA is facing a financial deficit and therefore there is a need for discount request.

[180821-4]: To apply for a CAPA discount
Moved: Fangyuan **Seconded:** Weihong
Motion carried.

7. SUPRA Mid-Term Service Day

Apart from the monthly Wine & Cheese, Jinghan Feng (J.F.) wants to hold a marketing stall in front of Fisher Library to serve free food for postgraduate students. This event will be held in the week following "Mid semester break". This event will require funding less than \$500.

[180821-5]: To organize this marketing stall
Moved: Jinghan **Seconded:** Fangyuan
Motion carried.

8. Student of Sustainability Conference

N.A. says that there will be a 4-5 day Student of Sustainability Conference happening in July 2019. He talks about the greatness of this conference. Weihong Liang (W.L.) supports the idea and is willing to book lecture room for free to help hold any workshop happening within the Sydney University. A.V. is looking for someone to join him to help organize this conference. W.L. mentions that he may be able to find some volunteers in the council.

Meeting closes at 7.30pm.